

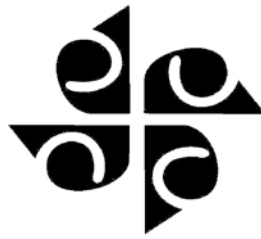
Request for Proposal (RFP)

For Selection of Scrap Dealer For

COMPUTER HARDWARE SCRAP

To

The Akola Janata Commercial Co-operative Bank Ltd., Akola
(Multistate Scheduled Bank)



**Head Office,
“Janvaibhav”,
Old Cotton Market,
Akola – 444001**

Tender Reference No. : AJCCB/IT/2018-19/HW-SCRAP

Date : 24.04.2018

The information provided by the bidders in response to this Request For Proposal (RFP) will become the property of The Akola Janata Commercial Co-operative Bank Ltd., Akola and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP and such amendments will be binding upon the Bidders. The Bank also reserves its right to accept or reject any or all responses to this RFP without assigning any reason whatsoever. This document is prepared by The Akola Janata Commercial Co-operative Bank Ltd., Akola for Selection of Hardware Scrap Dealer for Branches & HO. It should not be reused or copied or used either partially or fully in any form.

1. Invitation for tender offers

The Akola Janata Commercial Co-operative Bank Limited, Akola invites sealed tender offers from eligible, reputed scrap dealers and/or their authorized dealers for sale Computer Hardware Scrap of bank at different branch/Head Office locations.

A complete set of tender document may be downloaded from our website www.akolajanatabank.com. The interested bidder is required to pay non-refundable fee of Rs. 590/- (Rupees Five Hundred Ninety only) (inclusive of 18% GST) by Demand Draft from any Bank, in favor of "The Akola Janata Commercial Co-operative Bank Limited, Akola", payable at Akola. The demand draft is to be enclosed with the bid.

The details are given below:

Tender Reference	AJCCB/IT/2018-19/HW-Scrap
Tender Processing Fees	Rs. 590/- (500+18%GST)
Date of commencement of availability of tender document	24.04.2018
Last Date and Time for receipts of tender offers	03.05.2018
Address of Communication	Chief Executive Officer The Akola Janata Commercial Co-operative Bank Limited, Akola. " Janvaibhav" Old Cotton Market, P. B. No. 90, Akola 444001
Email address	cbs.ajccb@gmail.com
Contact Telephone Numbers	0724-2430012, 2430639, 2430241
Bids to be given to	Chief Executive Officer, The Akola Janata Commercial Co-operative Bank Limited, Akola.

Tender Processing Fees mentioned above as a Demand Draft favoring "The Akola Janata Commercial Co-operative Bank Ltd.,Akola" payable at Akola, must accompany tender offers as specified in this tender document.

Technical Specifications, Terms and Conditions, the formats and pro-forma for submitting the tender offer are described in this tender document and its Annexure.

Chief Executive Officer
The Akola Janata Commercial Co-operative Bank Limited, Akola.

Instructions to Bidders

1. Bid Submission

Bid should be submitted to the following in single sealed envelope at the Bank's address given below on or before the schedule given above. The envelope should be securely sealed and stamped.

Chief Executive Officer
The Akola Janata Commercial Co-op. Bank Ltd.
"Janvaibhav",
Old Cotton Market, Akola.
Akola- 444001 (M.S.)
E-Mail: cbs.ajccb@gmail.com

The envelope must be super scribed with the following information –

- Tender Number
- Due Date
- Name of Bidder
- Name of the Authorized Person
- E-mail ID of the authorized person to contact.
- Mobile Number
- Correspondence Address

All schedules, Formats and Annexure should be stamped and signed by an authorized official of the bidder company.

2. Qualification Criteria

Reputed scrap dealers, who have experience in executing such orders and who meet the following Eligibility criteria only need to apply:-

- a) The scrap dealer should be doing business for at least three years in the same field.

3. Offer validity Period

The offer should hold good for a period of 6 months from the closing date of the tender. Bank may place number of orders during the minimum period of 6 months. The prices and items offered should be valid for the minimum period of 6 months.

4. Opening of Offers

Offers received within the prescribed closing date and time will be opened by the authorities of the Bank.

5. Preliminary Scrutiny

The Bank may, at its discretion, waive any minor non-conformity or any minor irregularity in the offer. This waiver shall be binding on all the scrap dealers and the Bank reserves the right to exercise such waivers.

6. No Commitment to Accept Highest

The Akola Janata Commercial Co-op. Bank Ltd., is under no obligation to accept the highest offer received in response to this tender and reserves the right to split the order or reject any or all the offers including incomplete offers without assigning any reason whatsoever.

7. Format for Offer

The suggested format for submission of technical offer is as follows:

1. Index
2. Covering letter. This should be as per Annexure A.
3. Details of the scrap dealer, as per Annexure B.
4. Schedule of Scrap Items as given in Annexure C is to be attached.
5. Tender Fees Rs. 590/- in the form of demand draft to be drawn in favor of "The Akola Janata Commercial Co-operative Bank Ltd., Akola" payable at Akola.
6. Commercial Offer as per Annexure D.

8. Location of Pickups

From branch locations as per Annexure C.

10. Costs

The offer must be in fixed price basis in Indian Rupees only and shall be excluding GST and shall include the following:

1. Basic Cost of the item inclusive of transportation, freight etc at bidders' cost .
2. All costs should be given in Figures and Words.

11. Fixed Price

The Commercial Offer shall be on a fixed price basis, exclusive of GST. No price decreases due to any factor will be permitted.

12. Negotiation

It is absolutely essential for the scrap dealers to quote the highest price at the time of making the offer in their own interest. Bank, however, reserve the right to enter into any price negotiations.

Terms and Conditions of the Tender

1. Payment Terms

The Akola Janata Commercial Co-op. Bank Ltd will require payment as follows:

- Bank will raise branch wise invoice after adding applicable GST
- Branch wise 100% advance before collection/pickup of items from any of the locations.

2. Order Cancellation

The Akola Janata Commercial Co-op. Bank Ltd reserves its right to cancel the order in the event of one or more of the following situations:

Delay in pickup period beyond 30 days from the date of issuance of sale order.

3. Location

This tender is being floated by the Head Office of The Akola Janata Commercial Co-op. Bank Ltd. The scrap of Hardware and other items being sold through this tender shall be picked up by the scrap dealer after getting the order from respective branch offices or Head Office of The Akola Janata Commercial Co-op. Bank Ltd. Bank reserves right to make changes in the locations, if necessary.

4. Billing

Bank will do billing for respective locations after applicable GST.

5. Right to Alter Quantities

Bidder has to necessarily quote for all the 33 locations and all the items. The Akola Janata Commercial Co-op. Bank Ltd reserves the right to alter the quantities specified in the tenders. The Akola Janata Commercial Co-op. Bank Ltd also reserves the right to delete one or more items from the list of items specified in tender.

6. Force Majeure Clause:

The scrap dealer shall not be liable for liquidated damages or termination for default, if and to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the dealer and not involving the dealer's fault or negligence and not foreseeable. Such events may include, but are not limited to, Acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, acts of The Akola Janata Commercial Co-operative Bank Limited, Akola in fires, floods and freight embargoes. If a Force Majeure situation arises, the Vendor shall promptly notify The Akola Janata Commercial Co-operative Bank Limited, Akola in writing of such conditions and the cause thereof within twenty calendar days. Unless otherwise directed by The Akola Janata Commercial Co-operative Bank Limited, Akola in writing, the dealer shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, The Akola Janata Commercial Co-operative Bank Limited, Akola and the vendor shall hold consultations with each other in an endeavor to find a solution to the problem.

7. Governing Law & Jurisdiction

All disputes under the Jurisdiction will be of the Courts in **AKOLA, Maharashtra only.**

ANNEXURE A - Tender Offer Cover Letter

Date:

Tender Reference No.:

To:

Chief Executive Officer,
The Akola Janata Commercial Co-op. Bank Ltd,
"Janvaibhav", Old Cotton Market,
Akola - 444001

Dear Sir,

Having examined the tender documents including all annexure the receipt of which is hereby duly acknowledged, we, the undersigned, offer to collect and pickup computer hardware scrap in conformity with the said tender documents in accordance with the Schedule of Prices attached in the commercial offer and made part of this tender.

If our tender offer is accepted, we undertake to complete pickup within 30 days from the date of order.

We agree to abide by this tender offer and all the terms & conditions till 6 months from the closing date of tender and our offer shall remain binding upon us and may be accepted by the Bank any time before the expiration of that period.

This tender offer, together with the Bank's written acceptance thereof and the Bank's notification of award, shall constitute a binding contract between us.

We hereby, once again, confirm our acceptance to all the terms and conditions of your tender.

We understand that the Bank is not bound to highest or any offer the Bank may receive.

Dated this _____ day of _____ 2018

Signature: _____

Designation : _____

Authorized to sign the tender

ANNEXURE B – Scrap Dealer’s Details

Sr. No	Item	Details
1	Name of Company	
2	Mailing Address	
3	Telephone and Fax numbers	
4	Constitution of the Company	
5	Name and designation of the person authorized to make commitments to the “The Akola Janata Commercial Co-operative Bank Ltd.”	
6	Email Address	
7	Year of commencement of Business	
8	Turn over of the company (not of group) for the year 2015-2016 2016-2017 2017-2018	
9	Profit of the company (not of group) for the year 2015-2016 2016-2017 2017-2018	
10	GSTIN	
11	PAN	

ANNEXURE C : Schedule of Scrap Items

Branch Wise Details

Sr.No	Branch	Items Particular	Qty
1	Main Branch	Computer Acer	2
		Computer Acer	1
		Computer Acer	5
		Computer Lenovo	1
		Wep Passbook Printer	1
2	Malegaon	Compaq Computer	2
		HP Laser Printer 1007	1
		Epson DMP Printer 1070	1
		Epson DMP Printer LQ1150	1
		Epson DMP Printer	1
		Epson DMP Printer	1
		Wep Passbook Printer	1
3	Risod	Epson LQ1150 Printer	1
		Epson LQ1150 Printer	1
		Wep Passbook Printer	1
4	Washim	Computer	1
		Computers	2
		Computer Acer	3
		Compaq Computer	1
		Computer Dell	1
		Canon Laser Printer	1
		Epson LQ1150 Printer	1
		Wep Passbook Printer	1
5	Mangrulpir	Wep Passbook Printer	1
		Compaq Computer	1
6	Karanja	Standby Server	1
		Computer	1
		Acer Computer	2
		Compaq Computer	1
		Printer Epson LQ 1150	1
		Epson DMP Printer	1
		Scanner HP	1

7	Telhara	Acer Computer	1
		HP Computer	1
		Compaq Computer	1
		Wep Passbook Printer	1
8	Tajnapeth	Main Server	1
		Dell Computer	1
		Lenovo Computers	3
		Epson DMP Printer	1
9	Tapadia Nagar	Dell Computers	2
		Lenovo Computers	2
		Acer Computers	2
		Epson LQ1150 Printer	1
		Wep Passbook Printer	1
		Scanner Umax	1
10	Murtizapur	Compaq Computers	1
11	Akot	Compaq Computers	1
		Umax Scanner	1
12	Shirpur	Scanner Umax	1
13	Manora	Computer Dell	1
		HP Laser Printer 1007	1
		Epson DMP Printer	1
		Wep Passbook Printer	1
14	Amravati	Main Server	1
		Computer Dell	1
		Acer Computers	1
		Computers	2
		Acer Computer	2
		HP Laser Printer	1
		Epson DMP Printer	1
		Printer Epson	1
		Epson DMP Printer	1
		Wep Passbook Printer	1
		Epson Passbook Printer	1
15	Khamgaon	Wep Passbook Printer	1
16	Old City	HP Net Server	1

		Computer Lenovo	1
		Computer Dell	1
		Wep Passbook Printer	1
17	Jalgaon	Main Server	1
		Standby Server	1
		Computer Acer	4
		Computer Dell	1
		Epson DMP Printer	1
18	Yavatmal	Main Server	1
		Standby Server	1
		Computer Lenovo	1
19	Nagpur	Main Server	1
		Standby Server	1
		Acer Computers	1
		Computer Dell	2
		Epson DMP Printer	1
		Wep Passbook Printer	1
20	Digras	Standby Server	1
		Computer Lenovo	1
21	Malkapur Road	Main Server	1
		LG TFT Monitor	1
		Printer Tvse	1
22	Akot Road	Epson DMP Printer	1
23	Malkapur	Epson DMP Printer	1
		Passbook Priner Wep	1
24	Parbhani	Printer Epson	2
		Wep Passbook Printer	1
		Epson Passbook Printer	1
		Dlink Switch	1
25	Nanded	Standby Server	1
		Server	1
		Epson Passbook Printer	1
26	Kalbadevi	Laser Printer HP	1

27	Paratwada	Computer Lenovo	1
		Dell Computer	1
		Computer Acer	1
		Printer TVSE	1
28	Chandur Railway	Compaq Computer	1
		HP Computer	1
		Dell TFT Monitor	1
29	Aungrabad	Standby Server	1
		IBM Server	1
		Dell Computer	2
		Computer Lenovo	1
		Compaq Computer	1
		Lenovo Computer	2
		Laser Printer HP	1
30	Pusad	Printer TVSE	1
		Wep Passbook Printer	1
		Scanner Umax	1
31	Indore	Lipi Passbook Printer	1
32	Sindhi Camp	Wep Passbook Printer	1
33	Head Office	Computers	3
		Computer Acer	2
		Computer Dell	7
		Dell Computer	3
		Monitor	1
		Printer Laser	3
		laser printer	1
		Printer	2
		Printer Tvse	1
		Printer Epson	1
		Printer 1070	1
		Epson LX300 Printer	1
		Epson Printer	1
		Prineter Epson LQ	1
		Epson DMP Printer	1
		Epson Passbook Printer	1
		Epson DMP Printer	1
		Umax Scanner	1
		Canon Scanner	1

		Canon Scanner LiD 120	1
		Diskless node	3
		Line Printer	1

ANNEXURE D – Commercial Offer
(To be submitted as per this format only)

Sr. No.	Branch Name	Total Cost in Rupees
1	Main Branch, Akola	
2	Malegaon	
3	Risod	
4	Washim	
5	Mangrulpir	
6	Karanja	
7	Telhara	
8	Tajnapeth, Akola	
9	Tapdia Nagar, Akola	
10	Murtizapur	
11	Akot	
12	Shirpur	
13	Manora	
14	Amravati	
15	Khamgaon	
16	Old City	
17	Jalgaon	
18	Yavatmal	
19	Nagpur	
20	Digras	
21	Malkapur Road, Akola	
22	Akot Road, Akola	
23	Malkapur	
24	Parbhani	
25	Nanded	
26	Kalbadevi	
27	Paratwada	
28	Chandur Railway	
29	Aurangabad	
30	Pusad	
31	Indore	
32	Sindhi Camp, Akola	
33	Head Office, Akola	

Signature of Bidder: _____

Place:

Name:

Date:

Business Address:

Note: Bidders should strictly quote in the format and for periods as mentioned above. No counter condition/assumption in response to commercial bid will be accepted. Bank has right to reject such bid.

*****End of RFP*****