

# **Request for Proposal (RFP)**

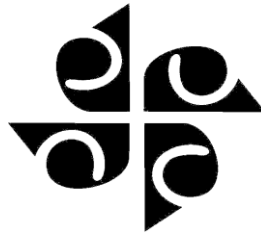
**For**

## **ANNUAL MAINTENANCE CONTRACT**

**For**

## **DATA CENTER & DR SITE**

**The Akola Janata Commercial Co-operative Bank Ltd., Akola**  
(Multistate Scheduled Bank)



**Head Office,  
“Janvaibhav”,  
Old Cotton Market,  
Akola – 444001**

**Tender Reference No. : AJCCB/IT/2018-19/AMC-DC/DR**

**Date : 26/10/2018**

The information provided by the bidders in response to this Request For Proposal (RFP) will become the property of The Akola Janata Commercial Co-operative Bank Ltd., Akola and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP and such amendments will be binding upon the Bidders. The Bank also reserves its right to accept or reject any or all responses to this RFP without assigning any reason whatsoever. This document is prepared by The Akola Janata Commercial Co-operative Bank Ltd., Akola for Selection of Annual Maintenance Contract for Data Center & DR Site. It should not be reused or copied or used either partially or fully in any form.

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## 1. Invitation for tender offers

The Akola Janata Commercial Co-operative Bank Limited, Akola invite sealed tender offers (technical offer and commercial offer) from eligible, reputed system integrators and/or their authorized dealers for maintenance of Data Center & DR Site.

A complete set of tender document may be downloaded from our website [www.akolajanatabank.com](http://www.akolajanatabank.com).

The details are given below:

|   |  |
|---|--|
| <b>Tender Reference</b>                                 | <b>AJCCB/IT/2015-16/AMC</b>  |
| <b>Earnest Money Deposit (EMD)</b>                      | <b>Rs.50,000/-</b>   |
| <b>Date of commencement of issue of tender document</b> | <b>26/10/2018</b>  |
| <b>Last Date and Time for receipts of tender offers</b> | <b>03/11/2018 upto 5.00 P. M.</b>  |
| <b>Address of Communication</b>                         | <b>Chief Executive Officer<br/>The Akola Janata Commercial Co-operative Bank Limited, Akola.<br/>" Janvaibhav"<br/>Old Cotton Market, P. B. No. 90,<br/>Akola 444001</b> |
| <b>Email address</b>                                    | <b><a href="mailto:cbs.ajccb@gmail.com">cbs.ajccb@gmail.com</a></b>  |
| <b>Contact Telephone Numbers</b>                        | <b>0724-2430012, 2430639, 2430241</b>  |
| <b>Bids to be given to</b>                              | <b>Chief Executive Officer,<br/>The Akola Janata Commercial Co-operative Bank Limited,<br/>Akola.</b>  |

Earnest Money Deposit mentioned above as a Demand Draft favoring "**The Akola Janata Commercial Co-operative Bank Limited,**" payable at Akola, must accompany all tender offers (technical bid) as specified in this tender document.

Technical Specifications, Terms and Conditions, the formats and pro-forma for submitting the tender offer are described in this tender document and its Annexure.

**Chief Executive Officer  
The Akola Janata Commercial Co-operative Bank Limited, Akola.**

## 2. About The Akola Janata Commercial Co-operative Bank Ltd., Akola

The Akola Janata Commercial Co-op. Bank Ltd., Akola, established as a Multi State Schedule Co-operative Bank having 40 Branches and Head office spread across Maharashtra and Madhya Pradesh with Data Center at Head Office and DR Site at Nagpur.

### **3. Bank's Requirements**

Banks Head Office situated at Akola and has already built Data Center at Akola and DR Site at Nagpur. Objective of this RFP is to award Annual Maintenance Contract of Data Center & DR Site which includes hardware, network equipments, system software and data center infrastructure items like UPS, PAC, BMS etc. as per description given below and technical specifications and quantity given in the RFP.

### **4. Scope of Work**

Overview of Scope Of Work (SOW) is given in Annexure A.

The contract being of comprehensive type, successful bidder must provide **one year comprehensive on-site replacement** on all the items including server and other hardware. **The bidder must take back to back support from the OEM for various items.**

## Instructions to Bidders

### 1. Two Bid System Offer

Technical Bid and Commercial Bid must be submitted in separate sealed envelopes, at the same time, giving full particulars at the Bank's address given below on or before the schedule given above. All envelopes should be securely sealed, numbered and stamped. The sealed envelope containing Commercial Bid must be submitted separately to the Bank. Both Technical & Commercial bid envelopes should be enclosed in one large envelope.

**Chief Executive Officer**  
The Akola Janata Commercial Co-op. Bank Ltd.  
"Janvaibhav",  
Old Cotton Market, Akola.  
Akola- 444001 (M.S.)  
E-Mail: [cbs.ajccb@gmail.com](mailto:cbs.ajccb@gmail.com)

All the envelopes must be super scribed with the following information –

- Type of Offer (Technical Bid, Commercial Bid)
- Tender Number
- Due Date
- Name of Bidder
- Name of the Authorized Person
- E-mail ID of the authorized person to contact.
- Mobile Number
- Correspondence Address

All schedules, Formats and Annexure should be stamped and signed by an authorized official of the bidder's company.

#### **ENVELOPE- I (Technical bid)**

The Technical bid should be complete in all respects and contain all information asked **for except prices**. The **Technical bid should not contain any price information**. The TECHNICAL BID should be complete to indicate that all products and services asked for are quoted and should give all required information.

This envelope should also contain the demand draft for **Rupees 50,000/-** (Rupees Fifty Thousand only) towards EMD favoring **"The Akola Janata Commercial Co-op. Bank Ltd.,"** Payable at Akola.

#### **ENVELOPE- II (Commercial Bid)**

The Commercial bid should give all relevant price information and should not contradict the TECHNICAL BID in any manner.

The prices quoted in the commercial bid should be without any conditions. The bidder should submit an undertaking that there are no deviations to the specifications mentioned in the RFP either with the technical or commercial bids submitted.

There should be two envelopes containing the Technical bids + EMD amount and Commercial bid. Please note that any envelope containing both technical and commercial bid will be liable for rejection.

All the covers thus prepared should indicate clearly the Name and Address of the Vendor. Also, technical bid envelope should be super scribed as “Technical Bid for AMC” and commercial bid envelope should be super scribed as “Commercial Bid for AMC”. Both the envelopes must be kept in a third larger envelope with superscription as “Tender for AMC”.

The bidder shall bear all the costs associated with the preparation and submission of the bid and The Akola Janata Commercial Co-op. Bank Ltd will in no case be responsible or liable for those costs, regardless of the conduct or the outcome of the tendering process.

Bids submitted without EMD will not be considered for evaluation. Bids sent by fax or e-mail will not be considered for evaluation.

Offers received after the date and time specified for receiving the offers are liable for rejection.

Technical and Commercial Offers must be submitted separately. It may be noted that if any single envelope is found to contain both Technical and Commercial Offer together, such offer will be rejected.

## 2. Schedules of the Requirements

This tender comprises of following schedule.

| Schedule | Name of Schedule           | Components   |
|----------|----------------------------|--|
| I        | Hardware & System Software | Servers, Storage, NOS, Firewall and related Peripherals (Schedule-I of Annexure B) |
| II       | Networking & Anti Virus    | Cisco Networking equipments, Antivirus, VMware, (Schedule-II of Annexure B)        |
| III      | DC Infrastructure          | UPS, PAC, Fire Alarm, Fire Suppression Unit, BMS (Schedule III of Annexure B)      |

It may be noted that the requirements given in this tender is indicative only and the Bank reserves the right to accept or reject any quotation and also to alter any or all the terms and conditions without assigning any reason thereof.

The Bidder should be capable of running the Data Center & DR Hardware, Network architecture, Infrastructure of the Bank. Bidder shall take the responsibility of installing, commissioning & maintaining the necessary CBS IT infrastructure.

## 3. Qualification Criteria

Reputed system integrators , who have experience of installation &/or maintenance of Data Center of similar infrastructure and who meet the following **Eligibility criteria** only need to apply:-

- a) The vendor submitting the offers should be a Registered Company having an Average Annual Turnover of Rs. 1 Crore in the last three consecutive financial years. This must be the individual Company’s turnover and not that of any group of Companies.

- b) The Company should have made Net Profits in at least one financial years in last 3 Years.
- c) The vendor should be doing business for at least three years in the same field.
- d) The vendor should have successfully executed at least three orders for installation / AMC of similar type.
- e) No interest will be paid by the bank on the earnest money deposit. EMD to unsuccessful bidder shall be refunded within reasonable time after award of the contract and for successful bidder the same shall be refunded only after submission of performance guarantee.

#### **4. Terms and Conditions**

Terms and conditions for Bidders who participate in the tender are specified in the section called "Terms and Conditions". These terms and conditions will be binding on all the vendors. These terms and conditions will also form a part of the works contract order, to be issued to the successful Bidder(s) on the outcome of the tender process.

#### **5. Offer validity Period**

The offer should hold good for a period of 30 days from the closing date of the tender.

#### **6. Address For Communication**

Offers should be addressed to the following officer at the address given below:

**Chief Executive Officer**  
**The Akola Janata Commercial Co-op. Bank Ltd.,**  
**"Janvaibhav", Old Cotton Market,**  
**Akola, Maharashtra.**  
**Akola- 444001 ( M.S.)**  
**E-Mail: [cbs.ajccb@gmail.com](mailto:cbs.ajccb@gmail.com)**

#### **7. Pre-BID Visits**

For the purpose of clarification of doubts of the bidders on issues related to this RFP, Bidders can visit the bank for understanding of the system and can hold discussions with IT department after seeking appointment.

#### **8. Proposal of Ownership**

The proposal and all supporting documentation submitted by the vendor shall become the property of the Bank.

#### **9. Preliminary Scrutiny**

Offers not meeting the qualification criteria will be rejected. The Bank will scrutinize the offers received to determine whether they are complete and as per tender requirement, whether technical documentation as asked for and required to evaluate the offer has been submitted, whether the documents have been properly signed and whether items are offered as per the tender requirements.

The Bank may, at its discretion, waive any minor non-conformity or any minor irregularity in the offer. This waiver shall be binding on all the vendors and the Bank reserves the right to exercise such waivers.

## **10. Clarification of Offers**

In order to facilitate scrutiny, evaluation and comparison of offers, the Bank may, at its discretion, ask some or all vendors for clarifications on the offer made by them. The request for such clarifications and the vendor response shall necessarily be in writing.

## **11. No Commitment to Accept Lowest**

The Akola Janata Commercial Co-op. Bank Ltd., is under no obligation to accept the lowest Offer received in response to this tender and reserves the right to split the order or reject any or all the offers including incomplete offers without assigning any reason whatsoever. The Akola Janata Commercial Co-op. Bank Ltd., reserves the right to make any changes in the terms and conditions of the RFP. The Bank will not be obliged to meet and have discussions with any vendor and / or to entertain any representations.

## **12. Submission of Technical Details**

**The offer may not be evaluated / rejected by the Bank** in case of non-adherence to the format or partial submission of technical information as per the format given in the offer. The Bank shall not allow/permit changes in the technical specifications after due date. Failure to submit this information along with the Offer could result in disqualification. Submission of tender specific OEM authorization is in the interest of bidders and will be an added advantage for them.

## **13. Format for Technical offer**

The suggested format for submission of technical offer is as follows:

1. Index
2. Covering letter. This should be as per Annexure C.
3. Details of the vendor, as per Annexure D.
4. Details of past installation, as per Annexure E.
5. Terms and Conditions Compliance as per Annexure G.
6. Valid Bank Draft for EMD Rs. 50,000/-.
7. Vendor's Financial Details and other supporting documents.

## **14. Format for Commercial Offer**

The Commercial offer must not contradict the technical offer in any way. The suggested format for submission of Commercial offer is as follows:

1. Covering letter
2. Commercial Version of Price Schedule (as per Annexure F). This commercial offer should strictly adhere to our format and offers which are not in that format may be liable for rejection.

## **15. Erasures or Alterations**

The Offers containing erasures or alterations may not be considered. There should be no handwritten material, corrections or alterations in the offer. Technical details must be completely filled in. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as "OK", "accepted", "noted", "as given in brochure/manual" will not be acceptable. The Bank may treat such Offers as not adhering to the tender guidelines and hence unacceptable.

## **16. Locations of Installation**

All the items are installed in DC at Head Office, Akola and branch routers are installed in



respective branches.

|             |   |
|-------------|---|
| Data Center | The Akola Janata Commercial Co-op. Bank Ltd.,<br>“Janvaibhav”, Old Cotton Market,<br>Akola, Maharashtra.<br>Akola- 444001 ( M.S.) |
| DR Site     | The Akola Janata Commercial Co-op. Bank Ltd.,<br>Agrasen Chowk, Near Digjam Show Room,<br>Nagpur, Maharashtra.                    |

### **17. Costs**

The offer must be in fixed price basis in Indian Rupees only, covering the following:

1. Basic Cost.
2. GST
3. Original OEM back to back support
4. 24x7x4 Hours CTR for all the items.
5. All costs should be given in Figures and Words.

### **18. Negotiation**

It is absolutely essential for the vendors to quote the lowest price at the time of making the offer in their own interest. However, the Bank reserves the right to enter into any price negotiations.

### **19. Collection of Tender Document**

Bank will put the Tender Document on the web site of the Bank. Vendors are required to download the document.

### **20. Amendment to RFP Contents**

At any time prior to the last date for bid-submission, the Bank may, for any reason, whether at its own initiative or in response to clarification(s) requested by a prospective bidder, modify the RFP contents by amendment. Amendment will be notified in writing or by e-mail to all the prospective bidders.

Bank reserves the right to scrap the tender at any stage without assigning any reason.

### **21. Unacceptable quality of Substitute Products**

The vendor should not substitute any internal components or subsystems of servers or any other products/services by similar items/services from different manufacturers, without permission from The Akola Janata Commercial Co-op. Bank Ltd.

## **Terms and Conditions of the Tender**

### **1. Technical Inspection and Performance Evaluation**

The Akola Janata Commercial Co-operative Bank Limited, Akola reserves its right to carry out a technical inspection and performance evaluation (bench-marking) of all bidders. Vendor shall have no say whatsoever in the matter and report shall be binding on the vendor.

### **2. Full / Partial Participation**

Bidders have to mandatorily participate in all the schedules. One bidder can submit only one envelope for participation.

### **3. Payment Terms**

Bidder should mention payment terms in commercial bid as per Annexure F. The Akola Janata Commercial Co-op. Bank Ltd will make payment as follows:

Payment will be done upon submission of GST invoice only.

### **4. Reference Checks**

Vendors are required to provide a minimum of Three-reference sites in Maharashtra. All the details of reference sites requested for in Annexure E should be provided along with the names and contact details of persons who will be available for discussions. The Bank, at its option, will contact these reference sites to obtain information on the solution and implementation.

### **5. Order Cancellation**

The Akola Janata Commercial Co-op. Bank Ltd reserves its right to cancel the order in the event of one or more of the following situations:

1. Failure in resolution of problem maximum within 3 days from the date of problem reported.
2. Discrepancy in services provided at any stage.
3. In such a case Performance Guarantee will be forfeited by the Bank.

In addition to the cancellation of purchase order and forfeiture of Performance Guarantee amount Bank reserves the right to take appropriate action and make good any or all losses incurred during the process from the vendor.

### **6. Inter-working of Hardware and Software**

The Bidder (Service Provider) must play role of System Integrator as well by integrating hardware and software components maintained by him or newly procured by Bank to make the system integrated and functional.

The vendor will take necessary steps to install/maintain all the software components procured by Bank on the hardware under maintenance or newly procured by Bank. Moreover, any relevant software patches that are required to be applied to the system software to make it compatible with supplied hardware must be identified and installed from time to time during the AMC period.

### **7. Award of Contract**

Bank reserves right to award AMC of all items to a single contractor.

### **8. Takeover**

Before undertaking maintenance work, successful bidder should take over the entire system from the existing contractor for the purpose of maintenance.

### **9. Period of Contract**

The contract will remain in force for a period of one year from the date of award. However, Bank reserves right to review the performance of the contractor, and also to terminate the contract at any point of time during the currency of contract in case the performance and the service rendered by the contracted firm is found to be unsatisfactory. Bank reserves the right to renew the contract for such period(s) as it may deem necessary.

**10. Performance Bank Guarantee**

The successful bidder shall have to furnish performance guarantee in the form of bank guarantee of 10% of the contracted value valid for a period of 15 months. This performance guarantee is to be submitted to bank within 15 days of the issue of letter of intent/award of contract. The performance guarantee is liable to be forfeited in full or in part, if during the period of contract, the services of the contractor are found to be unsatisfactory in any respect, and /or if any of the conditions of the contract is contravened /breached, and/or towards any damage caused to the Bank due to negligence on the part of the contractor or his employee.

**11. Installation / Reinstallation**

During the AMC period Vendor should undertake any installation and/or reinstallation required to be done for operating system and/or any hardware configuration without any cost thereof to The Akola Janata Commercial Co-op. Bank Ltd. The contractor will have to undertake any hardware upgradation/migration/integration activity at any point of time during the contract period. This will include any configuration / reconfiguration of any of the devices installed along with operating system or any security setting or network configuration etc.

**12. Penalty for downtime**

Any equipment other than Servers that is reported to be down on a given date should be either fully repaired or replaced by temporary substitute (of equivalent configuration) within 24 hours. In case of Servers, the downtime should not exceed 6 hours. The reporting will be through a telephonic message or any other mode as The Akola Janata Commercial Co-op. Bank Ltd may decide.

In case vendor fails to meet the above standards of maintenance, there will be a penalty in rupees per day as specified in the table below, subject to a maximum of 10% of the order value for the Servers affected:

| Sr. No. | Item  | Amount in Rs/day |
|---------|---|------------------|
| 1       | Blade Chassis, Servers and SAN Switch, Core Routers, Storage, Firewalls, Switches | 3000             |
| 2       | UPS, PAC  | 2000             |
| 3       | Other Items   | 1000             |

**13. Indemnity**

a) Bidder shall indemnify, protect and save the Bank and hold the Bank harmless from and against all claims, losses, costs, damages, expenses, action suits and other proceedings, (including reasonable attorney fees), relating to or resulting directly or indirectly from (i) an act or omission of the Bidder , its employees, its agents, or

employees of the consortium in the performance of the services provided by this contract, (ii) breach of any of the terms of this RFP or breach of any representation or warranty by the Bidder , (iii) use of the deliverables and or services provided by the Bidder , (iv) infringement of any patent, trademarks, copyrights etc. or such other statutory infringements in respect of all components provided to fulfill the scope of this project. Bidder shall further indemnify the Bank against any loss or damage to the Bank's premises or property, Bank's data, loss of life, etc., due to the acts of the Bidder's employees or representatives. The Bidder shall further indemnify the Bank against any loss or damage arising out of loss of data, claims of infringement of third party copyright, patents, or other intellectual property, and third-party claims on the Bank for malfunctioning of the hardware, software or deliverables at all points of time. It is clarified that the bidder shall in no event enter into a settlement, compromise or make any statement (including failure to take appropriate steps) that may be detrimental to the Bank's (and/or its customers, users and service providers) rights, interest and reputation.

b) Bidder shall be responsible for any loss of data or loss of life due to acts of Bidder's representatives. Bidder should take full responsibility for all actions of its representatives.

c) Since Bank's data could be integrated/used under Bidder provided software and since the Bidder would be managing the services, the Bidder should be responsible for loss/compromise or damage to Bank's data.

d) The bidders should indemnify the Bank (including its employees, directors or representatives) from and against claims, losses, and liabilities arising from:

- Non-compliance of the bidder with Laws / Governmental Requirements
- IP infringement under any laws including Copyrights Act 1957 & IT Act 2000, IT Act 2008 or any amendments applicable at the time of incidence.
- Negligence and misconduct of the Bidder , its employees, and agents
- Breach of any terms of RFP, Representation or Warranty
- Act or omission in performance of service.
- Loss of data due to any of the reasons mentioned above

Indemnity would be limited to the damages as awarded by arbitrator / court for direct claim and shall exclude indirect, consequential and incidental damages provided that the claims against users and service providers of the Bank and also claim by and against customers would be considered as "direct" claim.

#### **14. Publicity**

Any publicity by the vendor in which the name of The Akola Janata Commercial Co-op. Bank Ltd appears, should be done only with the explicit written permission of The Akola Janata Commercial Co-op. Bank Ltd.,

#### **15. Confidentiality**

"Confidential Information" means any and all information that is or has been received by the Bidder ("Receiving Party") from the Bank ("Disclosing Party") and that:

(a)relates to the Disclosing Party; and

(b) is designated by the Disclosing Party as being confidential or is disclosed in circumstances where the Receiving Party would reasonably understand that the disclosed information would be confidential or

(c) is prepared or performed by or on behalf of the Disclosing Party by its employees, officers, directors, agents, representatives or consultants.

(d) Without limiting the generality of the foregoing, Confidential Information shall mean and include any information, data, analysis, compilations, notes, extracts, materials, reports, drawings, designs, specifications, graphs, layouts, plans, charts, studies, memoranda or other documents, or materials relating to the licensed software, the modules, the program documentation, the source codes, the object codes and all enhancements and updates, services, systems processes, ideas, concepts, formulas, methods, know how, trade secrets, designs, research, inventions, techniques, processes, algorithms, schematics, testing procedures, software design and architecture, computer code, internal documentation, design and function specifications, product requirements, problem reports, analysis and performance information, business affairs, projects, technology, finances (including revenue projections, cost summaries, pricing formula), clientele, markets, marketing and sales programs, client and customer data, appraisal mechanisms, planning processes etc. or any existing or future plans, forecasts or strategies in respect thereof.

(e) "Confidential Materials" shall mean all tangible materials containing Confidential Information, including, without limitation, written or printed documents and computer disks or tapes, whether machine or user readable.

(f) Information disclosed pursuant to this clause will be subject to confidentiality for the term of contract plus five years.

(g) Nothing contained in this clause shall limit bidder from providing similar services to any third parties or reusing the skills, know how and experience gained by the employees in providing the services contemplated under this clause, provided further that the bidder shall at no point use the Bank's confidential information or Intellectual property.

(h) The Receiving Party shall, at all times regard, preserve, maintain and keep as secret and confidential all Confidential Information and Confidential Materials of the Disclosing Party howsoever obtained and agrees that it shall not, without obtaining the written consent of the Disclosing Party: Disclose, transmit, reproduce or make available any such Confidential Information and materials to any person, firm, Company or any other entity other than its directors, partners, advisers, agents or employees, sub contractors and contractors who need to know the same for the purposes of maintaining and supporting the Software provided as a part of Core Banking Project.

The Receiving Party shall be responsible for ensuring that the usage and confidentiality by its directors, partners, advisers, agents or employees, sub contractors and contractors is in accordance with the terms and conditions and requirements of this RFP; or Unless otherwise agreed herein, use any such Confidential Information and materials for its own benefit or the benefit of others or do anything prejudicial to the interests of the Disclosing Party or its customers or their projects. In maintaining confidentiality hereunder the

Receiving Party on receiving the confidential information and materials agrees and warrants that it shall:

(i) Take at least the same degree of care in safeguarding such Confidential Information and materials as it takes for its own confidential information of like importance and such degree of care shall be at least, that which is reasonably calculated to prevent such inadvertent disclosure;

(ii) Keep the Confidential Information and Confidential Materials and any copies thereof secure and in such a way so as to prevent unauthorised access by any third party;

(iii) Limit access to such Confidential Information and materials to those of its directors, partners, advisers, agents or employees, sub contractors and contractors who are directly involved in the consideration/evaluation of the Confidential Information and bind each of its directors, partners, advisers, agents or employees, sub contractors and contractors so involved to protect the Confidential Information and materials in the manner prescribed in this document; and

(iv) Upon discovery of any unauthorised disclosure or suspected unauthorised disclosure of Confidential Information, promptly inform the Disclosing Party of such disclosure in writing and immediately return to the Disclosing Party all such Information and materials, in whatsoever form, including any and all copies thereof.

The restrictions in the preceding clause shall not apply to:

Any disclosure required by law or by any court of competent jurisdiction, the rules and regulations of any recognised stock exchange or any enquiry or investigation by any governmental, statutory or regulatory body which is lawfully entitled to require any such disclosure provided that, so far as it is lawful and practical to do so prior to such disclosure, the Receiving Party shall promptly notify the Disclosing Party of such requirement with a view to providing the Disclosing Party an opportunity to obtain a protective order or to contest the disclosure or otherwise agree to the timing and content of such disclosure.

#### **16. Work to be done according to the Law**

The Contract shall be interpreted in accordance with the laws prevalent in India. Compliance in obtaining approvals/ permissions/ licenses: The Bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the Bank and its employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from and the Bank will give notice of any such claim or demand of liability within reasonable time to the bidder

#### **17. Force Majeure Clause:**

The vendor shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that its delay in performance or other failure to

perform its obligations under the contract is the result of an event of force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Vendor and not involving the vendor's fault or negligence and not foreseeable. Such events may include, but are not limited to, Acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, acts of The Akola Janata Commercial Co-operative Bank Limited, Akola in fires, floods and freight embargoes. If a Force Majeure situation arises, the Vendor shall promptly notify The Akola Janata Commercial Co-operative Bank Limited, Akola in writing of such conditions and the cause thereof within twenty calendar days. Unless otherwise directed by The Akola Janata Commercial Co-operative Bank Limited, Akola in writing, the Vendor shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, The Akola Janata Commercial Co-operative Bank Limited, Akola and the vendor shall hold consultations with each other in an endeavor to find a solution to the problem.

#### **18. Breach of Contract:**

If the vendor commit a breach of any terms and conditions of the contract then The Akola Janata Commercial Co-op. Bank Ltd shall have option to terminate the contract by giving 15 days prior written notice to the vendor and in that event the The Akola Janata Commercial Co-op. Bank Ltd will be entitled to complete the remaining work at the risks and cost of the contractor and the contractor will be liable to make good the losses that the The Akola Janata Commercial Co-op. Bank Ltd may suffer / will be incurred on that account. And if during the notice period the breach is remedied by the contractor to the satisfaction of The Akola Janata Commercial Co-op. Bank Ltd or condoned by the The Akola Janata Commercial Co-op. Bank Ltd the contract shall remain in force.

#### **19. Assignment of Contract**

The Contract or any part thereof shall not be assigned or sublet without permission of the The Akola Janata Commercial Co-op. Bank Ltd.

#### **20. Resolution of Dispute**

- a) It will be the Bank's endeavor to resolve amicably any disputes or differences that may arise between the Bank and the Bidder from misconstruing the meaning and operation of the RFP and the breach that may result. In case this attempt fails, arbitration process will be followed as per Indian Laws and the resulting award will be binding for all concerned.
- b) All questions, disputes or differences arising under and out of, or in connection with the contract or carrying out of the work whether during the progress of the work or after the completion and whether before or after the determination, abandonment or breach of the contract shall be referred to arbitration by a sole Arbitrator: acceptable to both parties OR the number of arbitrators shall be three, with each side to the dispute being entitled to appoint one arbitrator. The two arbitrators appointed by the parties shall appoint a third arbitrator who shall act as the chairman of the proceedings. The award of the Arbitrator shall be final and binding on both the parties. The Arbitration and Reconciliation Act 1996 or any statutory modification thereof shall apply to the arbitration proceedings and the venue of the arbitration shall be Akola.
- c) The Bidder shall continue work under the Contract during the arbitration proceedings unless otherwise directed in writing by the Bank or unless the matter is such that the work

cannot possibly be continued until the decision of the Arbitrator or the umpire, as the case may be, is obtained.

d) The venue of the Arbitration shall be in Akola only.

## **21. Governing Law & Jurisdiction**

All disputes will be under the Jurisdiction of the Courts in **AKOLA, Maharashtra only.**



## ANNEXURE A : SCOPE OF WORK

### a) Study of Existing Setup

The bidder shall study AJCCB's existing IT setup at Data Center, Disaster Recovery Center including but not limited to Servers, UPS, switches, Routers, OS, SAN Storage, Tape Library, Application Software, Virtualization etc. The details of existing setup given in subsequent sections are indicative. Therefore, it is strongly recommended to the bidder to visit AJCCB at above mentioned address for any further information regarding the existing setup.

### b) Annual Maintenance Contract

- Bidder should submit AMC project plan.
- Bidder should provide escalation matrix to manage and track the AMC hardware to achieve SLA.
- Bidder should maintain fault call tickets
- Bidder should provide monthly and as and when required reports on AMC.
- Provide support for trouble ticket logging and addressing of the same as per the SLA.
- Keep track of trouble ticket till closure
- Co-ordination with IT dept to maintain the AMC project
- Provide regular software/Firmware upgrades to all AMC equipment mentioned in Annexure B
- Bidder should maintain the sufficient stock of spares required for AMC, to avoid delay.
- Any licenses renewal required for the support of different products shall be done (mentioned in Annexure B )
- The bidder shall be required to manage IT hardware specified in tender document in order that they have maximum availability.
- The bidder will act as the single point of contact for all issues relating to the service levels.
- Bidder shall have to provide 24x7x365 days highest level of OEM support for the device including on site support.

### c) Maintenance of Hardware

The bidder shall provide comprehensive maintenance for the equipment listed in Annexure B. The comprehensive maintenance shall include spares and labor for hardware.

In case of failure of any part/s of the equipments in the scope, the bidder shall replace the same free of cost within minimum time so as to maintain the SLA as defined. The bidder shall have back to back agreement with the OEM for the maintenance of the equipment. Project specific authorization is desirable from OEM.

### d) Ownership of devices under maintenance

The bidder should ensure that the AMC ownership with OEM shall be in the name of AJCCB, vendor shall only be custodian of the equipments under maintenance.

### e) Project Management

The project manager will be responsible for managing the complete service delivery during the contractual arrangement between AJCCB and the bidder for preparation and delivery of all monthly as well as all invoicing relating to the services being delivered. Bidder's responsibility essentially covers the following :

- Overall responsibility for delivery of the Scope Of Work (SOW), Performance Measurement and Service Level Agreement (SLA)
- Act as a primary interface to AJCCB for all matters that can affect the baseline schedule and cost of the project.
- Maintain regular communications with AJCCB.
- Provide strategic and tactical recommendations in relation to technology related issues.
- Provide escalation to Bidders' senior management if required.
- Conduct regularly scheduled project status meetings.
- Identify and resolve problems and issues together with AJCCB.
- Responsible for preparation and delivery of all monthly reports.

**f) Transition Management**

The bidder has to make sure that the existing AJCCB network will be functional during the transition period in order to smooth change over. During initial period of taking over by bidder from existing vendor, the bidder shall provide minimum agreeable services. Formal SLA shall be enforced only after initial transition period.

**g) Install, Move, Add, Change (IMAC) Services**

This service provides for the scheduling and performance of install, move, add and change activities for hardware, network and software. Definitions of these components are as follows :

**Install** – Installation of servers, modems, routers, firewalls, IPS/IDS and other related equipments, which form part of existing data center and network.

**Move** – Movement of servers, modems, routers, firewalls, IPS/IDS and other related equipments which form part of the existing data center and network.

**Add** – Installation of additional hardware or software on servers, modems, router, firewalls, IPS/IDS and other related equipments, which form part of the existing data center and network. Bidder should install equipment / hardware / OS which shall be procured by AJCCB during the course of contract period. Bidder should do configuration of network & security equipments to accommodate these equipments/hardware.

**Change** – Upgrade to or modification of servers, modems, router, firewalls, IPS/IDS and other related equipment, which form part of existing data center and network.

Requests for IMAC shall be prepared by Bidder depending on customer / system requirements and shall be approved by AJCCB. AJCCB shall formulate guidelines for IMAC & communicate it to bidder. All procurement of hardware or software

shall be done by AJCCB. The bidder needs to act as the point of contact for IMAC requests and status, and also act as the interface for coordinating and scheduling all IMACs.

**h) Technical support services**

This service provides maintenance of equipment, including preventive and predictive support, as well as repair and/or replacement activity, bidder shall :

- Provide a single point of contact to AJCCB for the equipments
- Provide the escalation chart to AJCCB
- Provide equipment maintenance services, corrective maintenance to rectify a problem and scheduled health check to maintain the equipments.
- Identify network, operational and software related problems and escalate to respective teams.
- Implement recovery procedures of servers, modems, router, firewalls, IPS/IDS & other network equipments.
- Any configuration, maintenance and support for hardware, software and network equipment existing in the mentioned location or added in future.

**i) Technical Activities**

Bidder should undertake

- Installation/Reinstallation,configuration/reconfiguration, operationalization and maintenance of hardware for AMC period.
- Installation/reinstallation,configuration/reconfiguration of servers, operating system, network equipments at data center.
- Installation/reinstallation, configuration/reconfiguration of MS Windows Network OS, Cluster
- Establish connectivity between application and database servers.
- Creation/recreation of volume group on SAN
- Installation/reinstallation of firewall in HA mode
- Any drivers required for smooth working of the entire system
- Shall provide and install all patches, upgrades of software like OS/network IOS, firmware upgrades whenever required.

## ANNEXURE B : Present Setup of Data Center & DR Site with Technical Specifications

### SCHEDULE I – HARDWARE

| SNo. | Item Short Name                 | Qnt | Detailed Specifications  |
|------|---------------------------------|-----|--|
| 1    | Production Database Server      | 2   | <b>Blade Server IBM :</b> 2 x Intel Xeon 6 Core Processor E5- 2667 with 32 GB RAM, Two 300 GB 15k rpm SAS RAID 1 with raid controller, Two Gigabit Ethernet Cards ( total 4 ports ) and windows cluster installation, Windows Server Enterprise Edition 64 Bit   |
| 2    | MIS Database Server             | 1   | <b>Rack Server IBM:</b> Intel Xeon Quad Core Processor E5-2609, 32 GB RAM, Four 300 GB 15k rpm SAS RAID 5 with raid controller, One Gigabit Ethernet Cards ( total 2 ports), Windows Server  |
| 3    | AML Database Server             | 1   | <b>Blade Server IBM:</b> Intel Xeon Quad Core Processor E5-2609, 32 GB RAM, Two 300 GB 15k rpm SAS RAID 1 with raid controller, One Gigabit Ethernet Cards ( total 2 ports), Windows Server  |
| 4    | HRMS Database Server            | 1   | <b>Blade Server IBM:</b> Intel Xeon Quad Core Processor E5-2609, 16 GB RAM, Two 300GB 10k rpm SAS RAID 1 with raid controller, One Gigabit Ethernet Cards ( total 2 ports), Windows Server   |
| 5    | Domain Controller Server        | 1   | <b>Blade Server IBM:</b> Intel Xeon Quad Core Processor E5-2609, 8 GB RAM, Two 300GB 10k rpm SAS RAID 1 with raid controller, One Gigabit Ethernet Cards ( total 2 ports ), Windows Server   |
| 6    | ATM Interface Server            | 1   | <b>Blade Server IBM:</b> Intel Xeon Quad Core Processor E5-2609, 16 GB RAM, Two 300 GB 10k rpm SAS RAID 1 with raid controller, One Gigabit Ethernet Card ( total 2 ports), Windows Server   |
| 7    | Application Servers             | 2   | <b>Blade Server IBM:</b> 2 x Intel Xeon Six Core Processor E5- 2667 with 32 GB RAM GB, Two 300 GB 15k rpm SAS RAID 1 with raid controller, Two Gigabit Ethernet Cards ( total 4 ports ), Windows cluster installation, Windows Server Web Edition  |
| 8    | Virtualization Servers          | 3   | <b>Blade Server IBM:</b> 2 x Intel Xeon Eight Core Processor E5-2670, 64 GB RAM, Two 300 GB 10k rpm SAS RAID 1 with raid controller, Two Gigabit Ethernet Cards ( total 4 ports), Windows Server 2008 Enterprise Edition, VMware   |
| 9    | Backup Management & Test Server | 2   | <b>Blade Server IBM:</b> Intel Xeon Quad Core Processor E5-2643, 16 GB RAM, Two 300GB 10k rpm SAS RAID 1 with raid controller, One Gigabit Ethernet Cards ( total 2 ports ), Windows Server  |
| 10   | Tape Library                    | 1   | <b>IBM</b> 1x LTO Ultrium 5 Fiber Channel Tape Library with Rack Mount Kit, 4Gbps Fiber (800/1600GB) single drive backup tape library capable of taking backup of 100GB+ /hr. 8Gbps native Fiber connectivity to SAN switches<br>LAN Free backup support with all required online agents for all database servers, 1 Cleaning and 6 data cartridges<br>With support of backup tools of HP Data Protector and Symantec                        |
| 11   | SAN Switch                      | 2   | <b>IBM</b> 8 port SAN Switch with 16 Port Active with FC Cables  |
| 12   | Blade Chassis                   | 1   | IBM eServer Bladecenter(tm) H Chassis with 2x2980W PSU, IBM Bladecenter H2980W AC Power Modules w/ Fan Pack, Server connectivity module for IBM bladecenter, Multi-Switch interconnect module, QLogic 8 GB intelligent pass-thru Module for IBM Bladecenter, IBM 8 GB SFP+ SW Optic Transceiver, IBM Bladecenter KVM/Advanced Management Module, IBM Ultralim Enhanced SATA Multi-Burner, 2.8m, 200-240v, Triple 16A IEC 320-C2, 32 Amp Pcus |

|    |                    |   |   |
|----|--------------------|---|---|
| 13 | SAN Storage        | 1 | IBM Storwize V7000 Disk Control Enclosure, Storage Engine Preload, 300 GB 2.5 INCH 15 K RPM SAS HDD x 18 nos., Cache 16 GB  |
| 14 | HBA                | 8 | IBM QLogic 8GB Fiber Channel Expansion Card (CIOV)  |
| 15 | Database Server    | 1 | HP Rack Server, Intel Xeon E5 (2.2GHz/4-core/10MB/80W, DDR3-1066, HT)/32 GB RAM with 2 processors/ Ethernet 1Gb 4-port Adapter/Smart Array /8-SFF/SATA DVD ROM/ 4*600GB 6G SAS 15K RPM HDD/ 460W Hot Plug Power and RPS   |
| 16 | Application Server | 2 | HP Rack Server, Intel Xeon E5 (2.2GHz/4-core/10MB/80W, DDR3-1066, HT)/32 GB RAM/ with 2 processors / Ethernet 1Gb 4-port Adapter/Smart Array /8-SFF/SATA DVD ROM/3*300GB 6G SAS 10K 2.5in HDD/ 460W Hot Plug Power and RPS  |
| 17 | RTGS/NEFT Servers  | 3 | IBM Rack Server : Intel Xeon 2 Core Processor E5- 2637 95W 3.0GHz 1333 MHz 5 MB Cache 750W Power Supply, 32 GB RAM, 3x 600 GB 2.5in 10k rpm 6Gbps HS SAS HDD, Gigabit Ethernet, Server RAID M5100 Series 512MB Cache/RAID5 upgrade, 750W High Efficiency Platinum AC Power Supply (Redundant), Ultra Slim Enhanced SATA Multi-Burner, Supporting Microsoft Windows Server 2008 Enterprise & 2012 Standard Edition, Supporting Oracle 11g Enterprise Edition, Supporting IBM Websphere MQ , Supporting Safenet HSM Cards |
| 18 | Backup Device      | 1 | IBM-FRU NO-46C1748 Tape Drive   |

## SCHEDULE II – NETWORKING & ANTI VIRUS

| SNo. | Item Short Name           | Qnt | Detailed Specifications  |
|------|---------------------------|-----|--|
| 1    | Core Router<br>Cisco 2911 | 3   | CISCO2911 w/3 GE4 EHWIC 2 DSP 1 SM 256MB CF 512MB DRAM IPB, SMARTNET 2911 W/3 GE4, Cisco 2901-2921 IOS UNIVERSAL, Cisco 2911 AC Power Supply, Cisco 2911 AC Power Supply (Secondary PS), AC Power cord(India) C13 BS 546 1.8m, Console cable 6 ft with USB type A and mini-B, IP Base License for Cisco 2901-2951, Cisco Config Pro Express on Router Flash, 512MB DRAM for Cisco 2901-2921 ISR(Default), 256MB Compact Flash for Cisco 1900 2900 3900 ISR |
| 2    | L3Switch Cisco<br>3750X   | 2   | CISCO, Catalyst 3750X 24 Port Data IP Base, CAT 3750X IOS UNIVERSAL WITH WEB BASE DEV MGR, Catalyst 3K-X 1G Network Module option PID, Cisco Stack Wise 50CM Stacking Cable, AC Power Cord for Catalyst 3K-X (India), 2 No's. GE SFP, LC connector SX transceiver, Console Cable 6ft with RJ45 and DB9F, Catalyst 3K-X 350W AC Power Supply Redundant with stack power cable   |
| 3    | L2Switch Cisco<br>2960S   | 2   | CISCO Catalyst 2960S 24 GigE, 2 x SFP LAN Base, AC Power Cord (Europe), C13, CEE 7, 1.5M, GE SFP, LC connector SX transceiver  |
| 4    | Br Router Cisco<br>1905   | 40  | CISCO 1905 Branch Router, HWIC-1T,CAB-SS-V35MT, 256F/256D, SEC Lic , Cisco 1900 IOS UNIVERSAL Console, Cable 6 ft with USB Type A and mini-B V.35 Cable, DTE Male to Smart Serial, 10 Feet, IP Base License for Cisco 1900 Security License for Cisco 1900   |
| 5    | Channelized<br>T1/E1      | 6   | CISCO 2 Port Channelized T1/E1 and PRI HWIC  |
| 6    | TrendMicro                | 1   | License renewal of TrendMicro Worry Free Business Security Advanced Full Version covering Messaging Security Agent, Antivirus, Anti-spyware, Network Virus, Behavior Monitoring & Device Control, Outbreak Defense, Smart Scan Pattern, Trend  |

|    |   |   |  |
|----|---|---|--|
|    |   |   | Micro Anti-spam  |
| 7  | VMware  | 1 | License renewal or upgrade and setup of VMware vSphere 5 Essentials or better kit for 3 hosts (Max 2 processors per host) and 192 GB vRAM entitlement VMware vSphere Essentials includes vCenter Server Essentials and ESXi for 3 hosts plus the following features vCenter agents, 8-way vSMP and Update Manager vSphere Essentials upto 3 hosts and on servers including one year support subscription   |
| 8  | Switch  | 1 | Cisco SF 300 10/100/1000 Gigabit Ethernet Switch 28 Port   |
| 9  | Firewall  | 1 | Fortinet for 100 Users, 14 x GE RJ45 Switch Ports, 2 x USB Ports, 2 x GE RJ45 WAN Ports with perpetual features like firewall, SSL & IPSEC VPN, Server load balancing, High availability, WAN acceleration, Traffic Shaping, Dynamic routing protocol support, Multi Link/WAN failover/load balancing support, 3G Support and subscription based IPS, Antivirus, URL Filtering, Spam Filtering, DLP, Hardware warranty, Firmware updates, online support including one Year Subscription   |
| 10 | Switch  | 1 | Cisco SG 300-28 Port switch  |
| 11 | Fortinet FG-300C with FG 24x7 Comprehensive FortiCare and FG 24x7 Bundle Subscription | 2 | Firewall / UTM Hardware base Appliance Integrated firewall with following features <ul style="list-style-type: none"> <li>• Interfaces 8 10/100/1000</li> <li>• Gateway Anti Virus &amp; Anti Spy ware</li> <li>• Gateway Anti Spam Filtering</li> <li>• Intrusion Detection</li> <li>• Intrusion Prevention</li> <li>• Content, Application and URL Filtering</li> <li>• Bandwidth Management</li> <li>• VPN support</li> <li>• Network Security Monitoring</li> <li>• Proxy Feature</li> <li>• Customized Reporting Tools</li> <li>• DHCP user authentication</li> <li>• Log Monitoring Storage quota</li> <li>• Static and DHCP IP allocation</li> <li>• Browser enabled management and Reporting</li> <li>• User management and Group controls</li> <li>• Easy Update management</li> <li>• Monitoring and reporting capabilities</li> <li>• High availability support with Fail safe option</li> <li>• Including one year subscription</li> </ul> |
| 12 | Firewall  | 2 | Cyberoam CR25iNG Total value subscription (Includes Anti-virus, Anti spam, web and application filter, IPS & support) for 1 year   |

### SCHEDULE III – DC & DR INFRASTRUCTURE

| SNo. | Item Short Name | Qnt | Detailed Specifications  |
|------|-----------------|-----|--|
| 1    | UPS             | 2   | UPS EMERSON 20 KVA-2 NOS<br>20 kVA On Line Double Conversion UPS System 3 phase 415 volts ,50Hz I/P and 1 phase O/P with factory fitted inbuilt Isolation Transformer, Input PF > 0.99 and Input Thdi < 3% along with monitoring through SNMP and BMS card ready System. <ul style="list-style-type: none"> <li>• Widest input range.</li> <li>• Double conversion and IGBT technology.</li> <li>• Full IGBT Rectifier / Battery charger with</li> </ul> |

|   |                       |   |   |
|---|-----------------------|---|---|
|   |                       |   | <p>power factor correction up to unity..</p> <ul style="list-style-type: none"> <li>• IGBT based Inverter</li> <li>• Inbuilt Tuned Galvanic Isolation Transformer at output.</li> <li>• Batteries to support 60 minutes full load backup.</li> <li>• Static Bypass switch</li> <li>• Maintenance bypass switch</li> <li>• Power distribution panels</li> <li>• Lightning and Surge Protection</li> <li>• Programmable Front Panel Interface and Front-access servicing</li> <li>• Dual feed input</li> <li>• Remote Emergency Power off</li> <li>• Facility for integration with BMS</li> <li>• N+X parallel redundancy to increase the reliability and flexibility.</li> <li>• High input power factor (pf &gt;0.99) and low harmonic distortion (iTHD: &lt;3%)</li> <li>• Overall high efficiency &gt;94%, saving the operating cost.</li> <li>• Parallel redundancy without extra hardware needed.</li> <li>• Easy to expand in a cost effective way</li> <li>• Built-in manual and static bypass switch for maintenance.</li> <li>• Built-in SRAM, to record up to 500 real-time event logs or more.</li> <li>• Redundant auxiliary power and control circuit.</li> <li>• Scheduled battery test and battery replacement warning.</li> <li>• Local and remote emergency power off function (LEPO and REPO).</li> <li>• Compatible with generator installation.</li> <li>• User-friendly LCD display and LED indicators.</li> <li>• External battery pack available to extend the backup time.</li> <li>• Load Bus Synchronization.</li> <li>• MODBUS Compatible to integrate with BMS.</li> </ul> |
| 2 | PAC                   | 2 | PRECISION AIR CONDITIONERS (PAC) EMERSON -2 NOS AC 5.5 TR PeX 120DS+1xLS50CC2 with R407C, Humidifier Assembly and Heater Assembly, BMS Connectivity   |
| 3 | Fire Alarm            | 1 | FIRE ALARM SYSTEM (FAS)-RAVEL<br>Consisting of addressable panel & thermal multi sensors (5 nos) to detect smoke & heat with all accessories  |
| 4 | Fire Suppression Unit | 1 | FIRE SUPPRESSION SYSTEM (FM200)-SUPERFIRE<br>80 Liters seamless cylinder, FM-200 Gas, Electric Control Head, Discharge nozzles, Flexible Discharge Hose, M.S. Container strap, Manual release switch, Caution plates, Manual abort switch, Gas release panel – RE120GR Single Release Module  |
| 5 | BMS                   | 1 | BUILDING MANAGEMENT SYSTEM (BMS)-HONEYWELL<br>a) Alerton Building Suite 3 for small jobs<br><br>b) BCM Power supply module, back talk control module<br>poser supply  |

|    |                                   |    |   |
|----|-----------------------------------|----|---|
|    |                                   |    | <p>c) BCM Ethernet module, backtalk control module with 10base-T/100Base-TX Ethernet and one MS/TP connection to BAC net internetwork.</p> <p>d) FLG-MODBUS device interface VLC550-DDC Controllers</p> |
| 6  | Access Control System             | 4  | ACS ESSL  |
| 7  | Rack Cables                       | LS | Related data & electrical cables with connectors and switches   |
| 8  | Rodent Repellant System           | 2  | MASER Rodent Repellant  |
| 9  | Water Leak Detection System       | 2  | Water leak detection system   |
| 10 | CCTV System                       | 2  | SURVEILLANCE SYSTEM   |
| 11 | VESDA                             | 1  | ASPIRATION SYSTEM XTRALIS   |
| 12 | UPS 6 KVA                         | 2  | Emerson online UPS of 6 KVA capacity running in redundant mode  |
| 13 | Access Control                    | 1  | SMART1 for DR door  |
| 14 | Fire Alarm System                 | 1  | Ravel RE 102  |
| 15 | Gas Based Fire Suppression System | 1  | Gas based fire suppression system   |



**Annexure C - Tender Offer Cover Letter**

Date: \_\_\_\_\_ 2018  
Tender Reference No.: \_\_\_\_\_

To:

Chief Executive Officer,  
The Akola Janata Commercial Co-op. Bank Ltd

Having examined the tender documents including all annexure the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver Comprehensive AMC Services in conformity with the said tender documents in accordance with the Schedule of Prices attached in the commercial offer and made part of this tender.

If our tender offer is accepted, we undertake to commence delivery of services immediately upon receipt of your Notification of Award/Letter of Intent.

We agree to abide by this tender offer till 30 days from the closing date of tender and our offer shall remain binding upon us and may be accepted by the Bank any time before the expiration of that period.

Until a formal contract is prepared and executed, this tender offer, together with the Bank's written acceptance thereof and the Bank's notification of award, shall constitute a binding contract between us.

We understand hereby agree and confirm that the Bank is not bound to accept the lowest or any offer the Bank may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Signature: \_\_\_\_\_

Designation :) \_\_\_\_\_

Authorized to sign the tender

### Annexure D – Vendor’s Details

Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information.

| Sr. No | Item  | Details |
|--------|---|---------|
| 1      | Name of Company   |         |
| 2      | Mailing Address   |         |
| 3      | Telephone and Fax numbers   |         |
| 4      | Constitution of the Company   |         |
| 5      | Name and designation of the person authorized to make commitments to the “The Akola Janata Commercial Co-operative Bank Ltd.” |         |
| 6      | Email Address   |         |
| 7      | Year of commencement of Business  |         |
| 8      | Turn over of the company (not of group) for the year<br>2015-2016<br>2016-2017<br>2017-2018                                   |         |
| 9      | Profit of the company (not of group) for the year<br>2015-2016<br>2016-2017<br>2017-2018                                      |         |
| 10     | GST Registration Number   |         |
| 11     | Income Tax Number   |         |

**Annexure E - Details of Track Record (Past Installations)**

**Name of the Vendor** \_\_\_\_\_

| Name of the Client | Details of the Installation / AMC | Contact person <ul style="list-style-type: none"><li>• Name</li><li>• Tel. No.</li><li>• Fax No.</li><li>• Address</li></ul> |
|--------------------|-----------------------------------|--|
|                    |                                   |  |
|                    |                                   |  |
|                    |                                   |  |

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the Vendor

**Annexure F – Price Schedule**  
**(To be submitted as per this format only)**

- The vendor must take care in filling price information in the commercial offer, to ensure that there are no typographical or arithmetic errors.

| Sn. | Particulars  | Amount in INR |
|-----|--|---------------|
| 1   | Comprehensive AMC cost for all items as per tender covering replacement of faulty item |               |
| 2   | Any Other cost   |               |

1. GST will be payable extra as applicable at the time of invoicing.
2. Payment should be \_\_\_% advance, balance after \_\_\_ months.

Signature of Bidder:\_\_\_\_\_

Place:

Name:

Date:

Business Address:

**Annexure G – Terms & Conditions Compliance**

**Name of the Vendor** \_\_\_\_\_

| Condition no. | Condition Details | Deviation |
|---------------|-------------------|-----------|
|               |                   |           |
|               |                   |           |
|               |                   |           |

- If there is no deviation then put NIL.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the Vendor

\*\*\*\*\*End of RFP\*\*\*\*\*